

## *Application and Selection Timeline:*

- Friday, October 11, by 11:59 PM - Application deadline (email application to [apply@thetriangle.org](mailto:apply@thetriangle.org))
- Tuesday, October 15 - Final decision emails will be sent to all interviewees
- Wednesday, October 16 - Attend mandatory staff training meeting!

*For more information, please contact the Staff Manager at [staff@thetriangle.org](mailto:staff@thetriangle.org)*

*A digital version of this application can be found at [www.thetriangle.org/join](http://www.thetriangle.org/join)*

## **Application Process**

1. Submit the following application materials:
  - Application form (attached)
  - Short answers to application questions
  - Supplemental materials (depends on positions, see page 3)
2. If selected, attend new staff training day on Wednesday, October 16th.

Note: if you have any issues or conflicts with the above requirements, you should contact the Staff Manager as soon as possible at [staff@thetriangle.org](mailto:staff@thetriangle.org)

## **Expectations of The Triangle**

1. Actively contribute to The Triangle each term. This includes completing a total of three of the following requirements:
  - Writing and submitting an article which is published in The Triangle
  - Attending one event as as the photographer and taking at least one photo which is used in a Triangle publication
  - Copy editing three articles
  - Illustrating or helping illustrate one comic or graphic
  - Helping with one distribution cycle
  - Adding one feature to a Triangle software project or IT system
  - Resolving one IT support ticket
2. Help maintain a professional office environment and improve the newspaper
3. Uphold journalistic standards and report only the truth
4. Abide by the Bylaws set forth in the Triangle constitution

*Please fill this form out electronically, or print and scan, and email to [apply@thetriangle.org](mailto:apply@thetriangle.org) before 11:59 PM on Friday, October 11.*

Name:

Birth Date (MM/DD/YY):

Phone Number:

Drexel Email:

Major:

Minor/Concentration:

Year:    Freshman        Sophomore        Pre-Junior        Junior        Senior        Graduate Student

Co-op Cycle:    Fall-Winter        Spring-Summer        Other:

How did you hear about The Triangle?

What other clubs or organization are you in/plan to be in?

*Please rank the areas you are interested in by numerical order, 1 being the most interested. Do not rank areas you are not interested in. These choices are non-binding and you may move positions at The Triangle at any time.*

News Writing\*

Copy Editing

Opinion Writing\*

Graphic Design/Comic Illustration\*\*

Entertainment Writing\*

Web Development/Information Technology

Sports Writing\*

Business/Finance/Sales/Marketing

Photography\*\*

Distribution

## Supplemental Materials

*If you ranked a position that includes a \* after, please complete one of the writing prompts below. Answers to the prompts should be submitted in a separate Microsoft Word document or PDF and be at least one page in length.*

1. Write a story about something significant that has happened to you in the past year.
2. Write a review of your first day at Drexel.
3. Write a synopsis of the last sports game you attended.
4. Write a review of a recent piece of entertainment (album, TV show, movie, concert, etc.) that you viewed. This can be either a positive or negative review.
5. Write an opinion piece on a topic you feel strongly about. This can be a general topic or something personal to you.

*If you ranked a position that includes a \*\* after, please provide a few of your own samples of your work as a portfolio. The pieces you choose should represent your abilities as an artist.*

Number of works attached:

## Submission Instructions

Send your completed application, including all supplemental materials, to [apply@thetriangle.org](mailto:apply@thetriangle.org). If you filled out this application by hand, scan or photograph it to submit.